



## Certification Survey

Ohio law requires educational facilities regulated by the Ohio Department of Education to develop and adopt comprehensive emergency management plans. It also requires that administrators file and maintain their emergency management plans with the Ohio Department of Education.

In order to assist the department in determining whether your facility is statutorily mandated to submit an emergency management plan, please completely answer all six questions and return the survey to the department as soon as possible. As noted in the survey, the department will rely on this information to make its determination and will notify you accordingly. If necessary, you also may be contacted directly in order for the department to ask follow-up questions. Any changes in this information should be immediately communicated to the department, since this could change its prior determination.

**Failure to complete this survey and return it to the Ohio Department of Education may result in you being required to submit an emergency plan; failure to submit a plan may result in school administrators being referred to the Office of Professional Conduct.**

If you have any questions regarding this survey, please call the Center for P-20 Safety and Security at the Ohio Department of Education: 614-644-2641.

1) Are you regulated by the Ohio Department of Education?

Yes      No

If yes, explain how.

2) What is the primary purpose of your building ("building" means any school, school building, facility, program, or center as defined in Revised Code section 3313.536(A)(3))?

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- 3) How much time is allocated to the purpose provided in your response to Question 2?
- 4) Do you provide educational services to children in the building referenced in Question 1? If so, what are those services? How much time is spent doing this?
- 5) How many buildings (schools, school buildings, facilities, programs, or centers) are under your control? If more than one, please submit this survey separately by building.
- 6) Are you authorized as an administrator as defined in Revised Code Section 3313.536(A)(1) to complete this survey?

I hereby declare that the above statements are true to the best of my knowledge and belief and that the Ohio Department of Education is relying on the above statements in order to determine compliance with Revised Code section 3313.536 and any applicable rules. If any facts change at any time after the date of this submission, I will immediately notify the Ohio Department of Education since this may impact the department's determination.

Name of program being administered:

Building physical address:

City:

Zip code:

Building county of residence:

Building IRN:

Name of individual filing survey:

Title of individual filing survey:

Date: